



Welcome to
Jackman Road Elementary
2023-2024 School Year

Welcome to the 2023-2024 school year!



We are excited to welcome our students and families back to school!



PLEASE JOIN US FOR...

**Jackman Road Elementary
Open House
Wednesday, August 30th**

This is a great opportunity to bring your school supplies ([Supply List Link](#)), join the PTO, meet your teacher, take beginning of school year pictures and more!

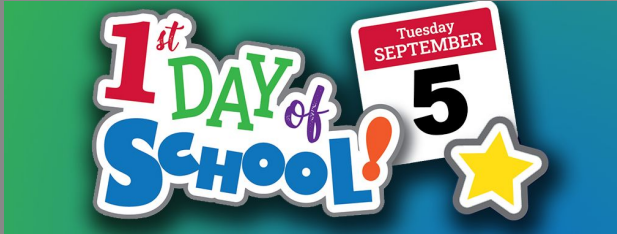
**Young Fives and Kindergarten
5:00 p.m.-6:00 p.m.**

**1st-5th Grades
5:30 p.m.-6:30 p.m.**

IMPORTANT INFORMATION...

All chromebook information must be completed online in RevTrak at <https://mybedford.revtrak.net/> prior to any student receiving their Chromebook. If you need hard copies of the paperwork please email cynthia.lezon@mybedford.us.

Calendar



FIRST DAY OF SCHOOL:

Tuesday, September 5, 2023

SCHOOL HOURS:

Classes begin at 8:30 a.m.

Classes dismiss at 3:30 p.m.

HALF DAYS:

Parent/Teacher Conference Days will dismiss at **11:30 am** on November 16, 2023 and November 17, 2023.

Record Days at the end of the semesters will dismiss at **Noon** on January 18, 2024, January 19, 2024, June 4, 2024, and June 5, 2024.



CALENDAR LINKS:

[District Year-at-a-Glance Calendar](#)

[Jackman Road Calendar Website Link](#)

[Printable JRE Calendar of Events for 2023-2024](#)

BPS Need to Know...

- **JRE Snack Policy:** Not all grade levels will have a snack time. Please refer to your student's teachers regarding this policy. The classroom snack policy is "Fresh is Best". Students may bring a fresh fruit or vegetable if they choose to have a classroom snack. This policy supports the BPS Wellness Policy.
- **Birthday Treats:** BPS has a policy of no food, candy, or gum for birthday treats. The school announces birthdays daily, hands out a birthday bracelet, and the JRE PTO provides students with a book during the month of their birthday.
- **Health Room:** The JRE Health Room is located in the main office. Parents should pull up front and call 734-850-6620 for assistance.
- **Medication:** JRE Health Room Parents may drop off medication for the health room with the [Medical Authorization Form](#). The forms are also located on the BPS website. Go to the main page. Click on "Other Departments". Click on "Health and Safety". The forms are located on the left-hand side of the page.
- **Drop Off/Pick Up Loop:** Please click on this [JRE Arrival/Dismissal Map link](#) and review the [Drop Off/Pick Up Loop Procedures](#) to help everything flow smoothly from Day 1!
- **Drinking Fountains-**JRE has drinking fountains in all of our hallways. We have a bottle filling station at our fountains as well.

JRE Daily Family Checklist...



Thank you for helping us with these:

- 1. Filled Water Bottle(s)**
- 2. Snack:** Fresh fruit or vegetable already cut or peeled.
- 3. Charged chromebook grades 2-5.**
- 4. School Supplies:** Send over several days if they do not fit in the backpack and you cannot make it to open house.

[Supply List Link](#)

PLEASE LEAVE AT HOME:

Toys, personal electronics, stuffed animals, etc.

Click on the next slides to meet the JRE staff...

Welcome to Our New Staff



2023-2024 Staffing/Room/Grade Level Changes:

Mrs. Jacquelyn Eischen: Kindergarten Room 1

Miss Jessica Jerzykowski: Second Grade Room 10

Mrs. Myranda Jenkins: Third Grade Room 12

Mrs. Lauren Johnson: First Grade Room 4

Mrs. Meaghan Lanzinger: Fourth Grade Room 29

Mrs. Karen Dierks: Intervention Room 13

Mrs. Erica Gale: Second Grade Room 9

*(Miss Steinman will be Mrs. Gale this year.
Her email will not change for this year.)*

Other Staffing Changes

Mrs. Coates is moving to MRE and Mrs. Bischoff took a job in another district to be with her children. We wish them well.

Jackman Road Elementary

OFFICE STAFF



Sherry Farnan
Principal



Kim Ortiz
Assistant Principal

Jackman Road Elementary

OFFICE STAFF



Mrs. Krupp
Secretary



Mrs. Harder Secretary



Mrs. Lezon
Media Secretary

Jackman Road Elementary

SCHOOL STAFF



Mrs. Andrews

Health Aide



Mrs. Kontak

Student Support
Coordinator



Mrs. Eaton

Reading Specialist

Jackman Road Elementary

YOUNG FIVES & KINDERGARTEN



Mrs. Rogaliner
Young Fives



Mrs. Besly
Kindergarten



Mrs. Kaczmariski
Kindergarten



Mrs. Brunella
Kindergarten



Mrs. Eischen
Kindergarten

Jackman Road Elementary

FIRST GRADE



Miss Gooding



Mrs. Johnson



Mrs. Small



Mrs. Textor

Jackman Road Elementary

SECOND GRADE



Mrs. Gale
(formerly Miss Steinman)



Mrs. Kurek



Mrs. Simmet



Miss Jerzykowski

Jackman Road Elementary

THIRD GRADE



Mrs. Brandman



Mrs. Jenkins



Mrs. Earhart



Mrs. Whaley

Jackman Road Elementary

FOURTH GRADE



Ms. Dusa



Mrs. Lanzinger



Ms. Kamm



Mrs. Ortiz



Mrs. Perry

Jackman Road Elementary

FIFTH GRADE



Miss Finch



Mrs. Pooley



Mr. Eaton



Mrs. King

Jackman Road Elementary

SPECIALS TEAM



Mr. Huber
Physical Education



Mrs. Edwards
Music



Mrs. Schalmo
Art



Ms. Reeves
Exploratory

Jackman Road Elementary

SPECIAL EDUCATION TEAM



Mrs. Parsons
Resource Program



Mrs. Brighton
Speech & Language



Mrs. Giovannucci
Resource Program



Mrs. Dierks
At-Risk & Inclusive
Practices Educator

Jackman Road Elementary

SUPPORT STAFF



Miss Campbell
Social Worker



Mr. Sharp
Behavior Coach



Mrs. Chesman
Teacher Consultant



Miss Carmody
Psychologist



Miss Bruck
Occupational Therapist

Jackman Road Elementary

Student Intervention Providers



Miss Howard



Mrs. Leist

Mrs. Agard

TBD

Jackman Road Elementary

Support Staff



Mrs. Swy
Building Substitute



Mrs. Fox
Building Substitute



TBD
Building Substitute

Deputy Krupp

Jackman Road Elementary

SUPPORT STAFF--Paraprofessionals



Mrs. Alvarez



Mrs. Collino



Miss Cousino



Mrs. Davis



Mrs. Horace



Mrs. Iott



Mrs. Lake



Mrs. Meyer

Jackman Road Elementary

SUPPORT STAFF--Paraprofessionals



Miss Ressler



Ms. Scherer



Mrs. Mauter



Mrs. Daniels

Jackman Road Elementary

Playground and Cafeteria



Mrs. Burzynski Mrs. Blatchford Mrs. Adams Mrs. Neboyskey

Ms. Hilsenbeck Mrs. McCarty TBD TBD

Jackman Road Elementary

Custodial Staff



Mrs. Kerthi



Mrs. DeValt

Mrs. Cox

A look at the first day...

The First Day of School-Morning Drop Off/Pick Up

Here is how our first day will look.....

1. **Bus:** Students ride the bus to and from school. Staff will be available to help students get to their classrooms as they are released from the buses. They will be released in staggered groups. All students will enter through the main doors and walk down to their classrooms.

Bus stop information is available on the Traversa Ride 360 Mobile App & website.

Link to [Traversa Ride 360 app and website instructions](#)

To get started with creating your account, you will need your child's Student ID number. Once your account is created, you will be able to use the mobile app to view the bus' progress along the route.

Please note that the Transportation staff is continuing to make adjustments to the routes as last minute student registrations come in. Please double check before the first day of school. Times will fluctuate at the start of a new school year until everyone settles down into a routine.

2. **JRE Loop:** Students must exit the vehicle on the passenger side only. Students must be able to independently exit the car. Our staff will not be able to open doors, lean in cars, undo seatbelts, etc. due to safety procedures that are in place.

[JRE Arrival/Dismissal Loop Map link](#) and [Drop Off/Pick Up Loop Procedures](#)

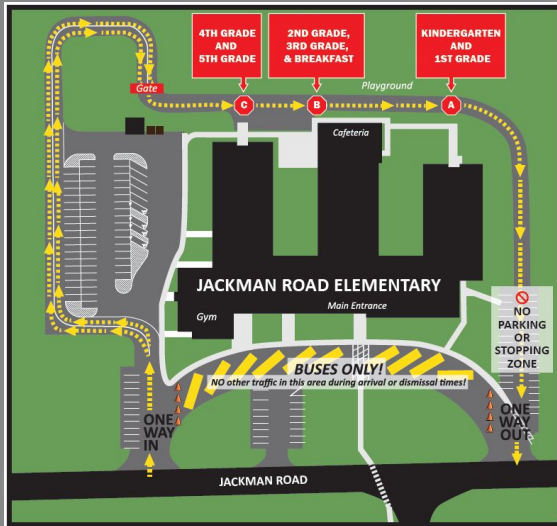
3. **Latchkey:** There will be limited space available and students must be registered prior to the start of school. Call 734-850-6036 to register. <https://bedford.ce.eleyo.com/child-care/1/latchkey>

NOTE: Parents may NOT park in the north lot and walk students up to the building.

We need to keep all areas in front and back of the school clear for our students.

Thank you.

Jackman Road Elementary Loop Tags



If you will be using the loop to pick up your student(s), will need to fill out a form to get a loop number and car tag from the office. Please email nicci.harder@mybedford.us and she will send the the link to fill out for a loop tag.

The drop off/pick up loop is in the back of the school. Please enter and exit the car on the passenger side. **Students will need to exit the car independently.**

Link to the [JRE Arrival/Dismissal Loop Map link](#) and [Drop Off/Pick Up Loop Procedures](#)

Note: Morning drop off begins at 8:20 a.m.

Dismissal Procedures

LATCHKEY STUDENTS

Latchkey students will follow all guidelines set forth by the latchkey staff.
Latchkey students will go to the cafeteria at dismissal.

RIDING THE BUS

Front of School: All students will leave their classrooms and exit through the main doors. They will be released in staggered groups and adults will be there to help students find their bus.

PARENT PICK UP LOOP

Back of School: Students will exit the building at the hallway in which their classroom is located. There will be adults available to help students.

Link to the [JRE Arrival/Dismissal Loop Map link](#) and [Drop Off/Pick Up Loop Procedures](#)

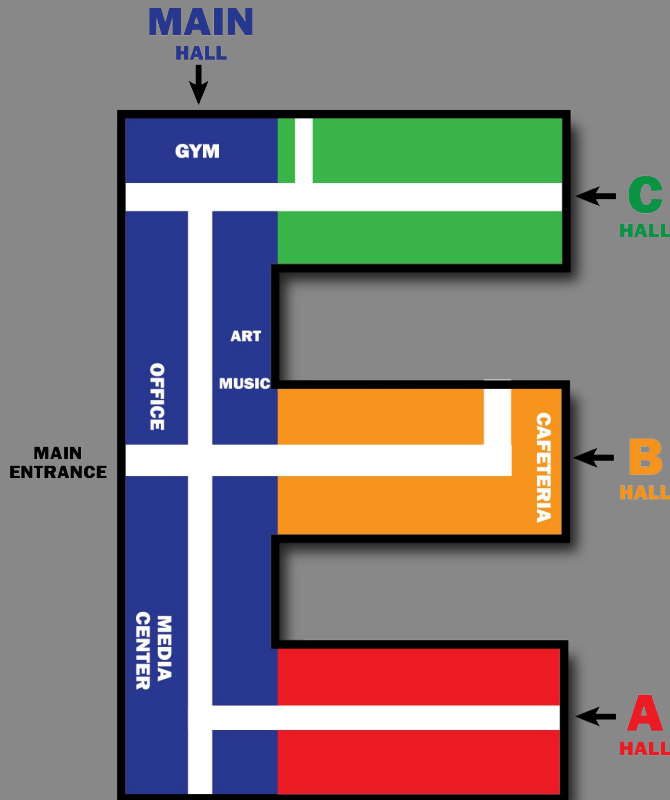
A Hall Back Doors: Kindergarten and first grade classrooms.

B Hall Back Doors: Second and third grade classrooms,
and any student eating breakfast at school.

C Hall Back Doors: Fourth and fifth grade students.

About the Building...

Jackman Road Elementary is in the shape of a capital E. There are four hallways.



**JACKMAN ROAD ELEMENTARY
SCHOOL IS SHAPED LIKE
THE LETTER "E"**

Main Hallway (Art, Music, Physical Education, Exploratory, Media Center, Young Fives, Reading Specialist, Health Room, and the Office are in this hallway.)

C Hallway (Latchkey, Grades 4 and 5 are in this hallway.)

B Hallway (The lunchroom, Grades 2 and 3 are in this hallway.)

A Hallway (Young Fives, Kindergarten, and Grade 1, are in this hallway.)

Jackman Road Elementary Lobby



Welcome to JRE!

The front lobby is where students riding the bus will enter the building.

NOTE: Adults may enter the building via the front lobby as well. Please use the door to the far left. This will get you to the JRE office.

Jackman Road Elementary Office

The JRE office is located in the main hall next to the lobby.
Mrs. Krupp, Mrs. Lezon, and Mrs. Harder are ready to help you.

The Student Support Coordinator's, Principal's and
Assistant Principal's offices are also located here.



Dropping Off/Picking Up Items

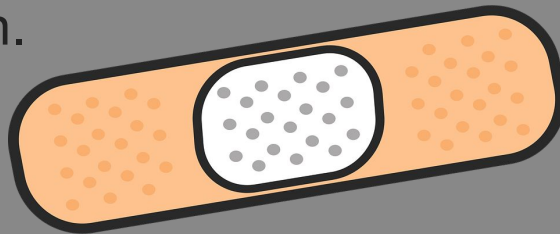
To better serve everyone we are asking that all parents park in front of the building (8:45 a.m.-3:00 p.m.). Please enter the main doors to the office. We are happy to help you with any needs.

We thank you for your patience in regard to these procedures.

Jackman Road Elementary Health Room

The Jackman Road Elementary Health room will be in the main office. The procedure to pick up a student in the health room will be as follows:

- Pull up to the front of the school.
- Call 734-850-6620 and let the staff know you are here or come into the office.
- Your student will be brought out to you. Please be prepared to show identification.



NOTE: Parents may drop off medication to the health room with the [Medical Authorization Form](#) by following the same procedure mentioned above.

Jackman Road Elementary Playground



COMING SOON! The JRE playground will have new musical play equipment this year. It will be completed later this Fall! We can't wait to use it.



Jackman Road Elementary Lunchroom



FREE & REDUCED SCHOOL MEALS

More than just a meal!
at Bedford Public Schools

2023-24 APPLICATIONS NOW AVAILABLE

Apply Today! <https://bedfordps.familyportal.cloud/>
Submitting an application for the Free & Reduced School Meals Program can provide more benefits for your family and our schools!

Families must meet eligibility requirements for each program listed. Only one Free & Reduced Application is needed per family. However, additional benefits, such as those listed here, may require their own separate applications. Please contact the school for more information on any of these programs.

Each student gets a nutritious breakfast AND lunch at school each day for FREE.

Did you know you could also get...?

- 1 Athletics/Activities**
Potentially waived or reduced fees.
- 2 Chromebooks**
Potentially waived or discounted Chromebook fees.
- 3 SAT/ACT/AP Tests**
Discounted fees associated with academic assessments.
- 4 College Applications**
Discounted fees for college applications and access to additional scholarship opportunities.
- 5 School Funding**
May provide increased funding for BPS schools to ensure students receive the support they need.

Free & Reduced Meal Applications for 2023-2024 School Year

You can access the [Applications for free/reduced meals online](https://www.bedford.k12.mi.us/our_district/food_service), print from our website at https://www.bedford.k12.mi.us/our_district/food_service or pick up an application in all the school offices.

[Frequently Asked Questions about Applying for Free & Reduced Price School Meals](#)

Please call the Food Service Director, Shelly Farris, at 734-850-6127 or Food Service Secretary at 734-850-6126 if you have any questions about this process.

Additional benefits may be available to eligible families such as potentially waived or reduced Chromebook fees and athletic/activity participation fees.

Link for [MEAL MENUS](#)

NOTE: Please work with your students so they can open all items by themselves and eat lunch independently.

Jackman Road Elementary Media Center



The Media Center is in the main hallway.

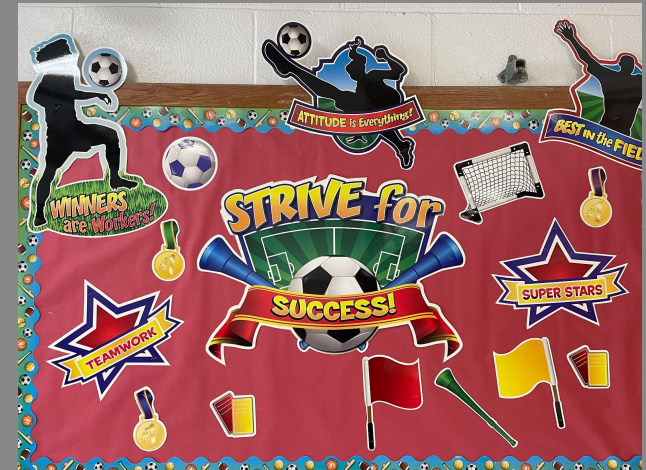
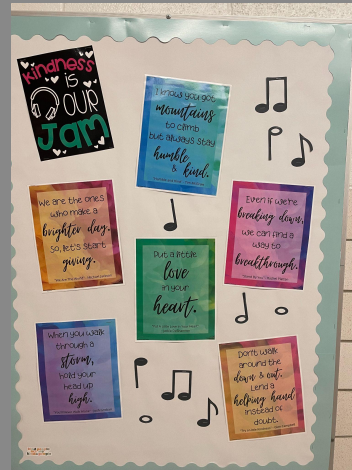
Individual classes will visit the Media Center each week. Students with chromebooks will have access to virtual books on SORA and EPIC.

The Media Center will handle chromebook issues. This will be by appointment only after they fill out a help desk ticket.

Link to [Bedford's Technology Department HelpDesk](#)

Jackman Road Elementary Special Area Classes

**JRE has four special area classes.
They are Art, Music, Physical Education, and Exploratory.
They will have a different class each day.
Each class is forty-five minutes long.**



Lost and Found

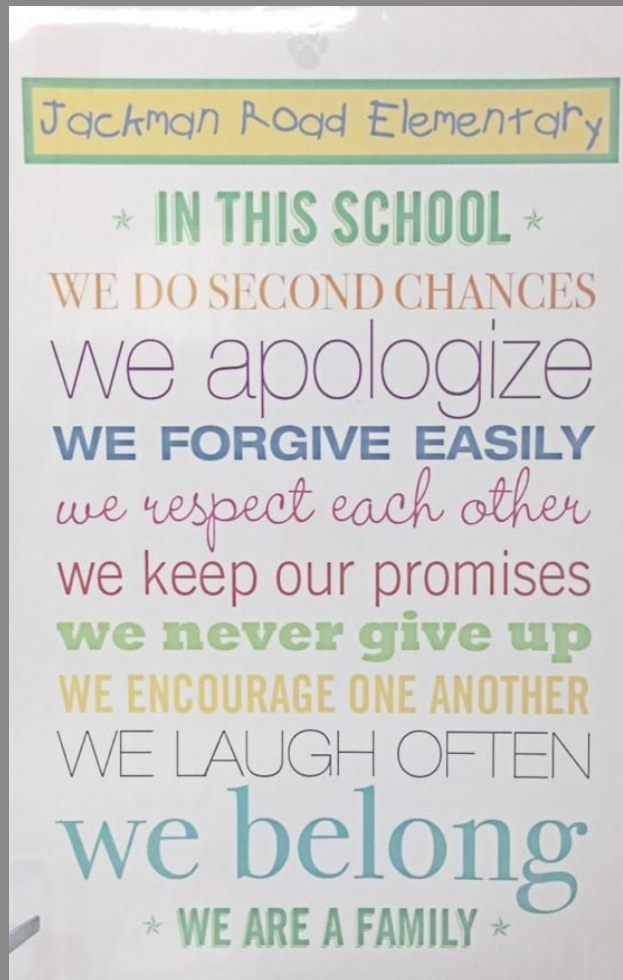


Please write your student's name on all of their clothing, items, etc.

There are two lost and found boxes at JRE. They are located in the lobby.

Items will be placed on tables outside for families to claim at various times of the year. Families will be notified of this via Schoology. Any unclaimed items will be donated after that.

Jackman Road Elementary PTO



Jackman Road Elementary has a very active PTO.

The PTO has purchased Scholastic News for all of our students and has planned a lot of support, field trips, and more for our students.

We hope your family joins and has fun with us.

2023-2024 PTO Meeting Schedule:

September 12: 6 pm

October 10: 3:45 pm

November 7: 6 pm

December 12: 3:45 pm

January 9: 6 pm

February 6: 3:45 pm

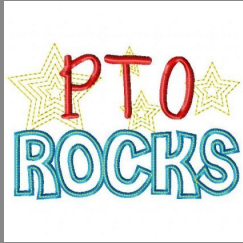
March 12: 6 pm

***5th grade recognition
meeting to follow***

April 9: 3:45 pm

May 7: 6 pm





PTO Executive Board



2023-2024

First President: Jenn Bollenpfecker
Second President: Jennifer Peterson
Teacher Members: Daylene Kamin, Christina Parsons
Teacher Liaisons: Daylene Kamin, Christina Parsons

Jackman Road Elementary

Positive Behavior Support



PBS stands for Positive Behavior Support. It is a program designed to teach respect, responsibility and safety at school. At JRE we hope to encourage students to continuously make good behavioral choices by implementing this program.

How the Program Works

Posters that highlight behavior expectations for all areas in the school, from classroom to office, and restrooms will remind students of what is expected from them in each area.

- All students and staff are taught the school-wide expectations.
- Students will receive frequent reviews of the expectations and are acknowledged when they demonstrate them.
- Most of the contact that students have with adults in the building is positive and prevents problem behavior from occurring.
- A PBS school provides a consistent, predictable, and fair use of consequences for all students.



School Communication



Fall Open House: August 30th

[Schoology](#)

Email/[Infinite Campus Parent Portal](#)

[District](#) and [School](#) Website

[JRE Facebook Page](#)

Get Connected



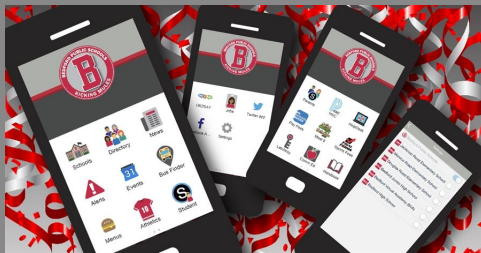
Get text alerts for snow days, grade cards and attendance in Infinite Campus

- [Infinite Campus Parent Portal](#)
- [Instructions on How to Set Your Contact Preferences and to Receive Text Message Alerts](#)



Check assignment and test grades, see missed assignments and messages from teachers in Schoology

- [Schoology](#)



FREE BPS Mobile App Available
Everything BPS at your fingertips!!!

- [App Store Link](#)
- [Google Play Store Link](#)

School Safety



- Safe Entryway
- Controlled Badge Access
- Designated Safety Team
- Required Drills
 - 5 Fire
 - 3 Lock Down
 - 2 Tornado/Severe Weather
- Cardiac Response Team
 - 1 Meeting Required

Curriculum

- **English – Language Arts**
 - Michigan Academic Standards (Wonders)
- **Mathematics**
 - Michigan Academic Standards (Engaged NY)
- **Social Studies**
 - Michigan Grade Level Content Expectations (MC3)
- **Science**
 - Michigan Science Standards (Stemscopes)
- **Technology**
 - Michigan Educational Technology Standards

Jackman Road Elementary Family

Jackman Road Elementary has a year of learning and fun planned for everyone! We are thrilled to have you join our family.

Please feel free to contact Mrs. Farnan or Ms. Ortiz with any questions you may have!

Go Mules!

