



BEDFORD PUBLIC SCHOOLS

1135 Smith Road
Temperance, MI 48182

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<https://www.bedford.k12.mi.us/>

Bedford Public Schools

Request for Proposal

For

Mini Excavator

January 22, 2024

Bedford Public Schools

Career and Tech Ed – 61c Equipment Grant

Request for Proposals

Mini Excavator

1.0 Request for Proposal Process

1.1 General Information

Sealed proposals will be received by Bedford Public Schools for one (1) Mini Excavator for the classroom environment of the Career and Tech Ed program until 2:30pm on Thursday, February 1st, 2024.

All proposals should be clearly marked “Mini Excavator” and addressed to:

Chrissie Bruckner, Executive Director of Business Services
Bedford Public Schools
1135 Smith Road
Temperance, MI 48182

Should a prospective bidder fail to submit a proposal on or before the appointed time at the address shown above, Bedford Public Schools may or may not decide to consider the proposal regardless of the reason for the late submission after the accepted bids have been reviewed.

1.2 Inquiries

Specifications and any questions can be directed to Jackie Lancina, CTE Director, by emailing Jacqueline.Lancina@mybedford.us. The proposer's questions and the responses will become public record to all interested parties prior to the submission date. Bedford Public Schools reserves the right to waive any irregularities and reject any or all proposals and to determine the lowest and best bid.

1.3 Proposal Submission

Interested parties should submit two (2) hard copies of their proposal not later than 2:30pm on Thursday, February 1st, 2024 to:

Chrissie Bruckner, Executive Director of Business Services
Bedford Public Schools
1135 Smith Road
Temperance, MI 48182

2.0 Request for Proposals

2.1 Scope of Proposals

Bedford Public Schools seeks to purchase one (1) new Mini Excavator for use in our Career and Tech Ed classrooms.

Bedford Public Schools (herein after called BPS) is requesting proposals for the following equipment.

One (1) new Mini Excavator with the following features, or comparable:

- Yanmar VIO35-6A or comparable
- Cab with heat and air conditioning
- Zero Tail Swing
- Straight Dozer Blade
- OEM hydraulic pin grabber couple capable of grabbing variable pin centers
- Hydraulic main pin style thumb
- Hydraulic pilot type controls with proportional auxiliary hydraulics
- Boom/arm reach of 17'8"
- Digging depth of 10'8"
- Auxiliary hydraulics with 16.7 gpm flow rate with maximum 3205 psi
- 24" .145 yd tooth style digging bucket

Extended warranty should be detailed and included in the bid.

All proposals shall be evaluated based on the extent of the offers as required by the RFP, the quality and the cost of the machine.

Based on mutual agreement, the intended equipment delivery date will be no later than June 30, 2024.

2.2 General Instructions

A. Proposal

Provide any document or supplemental schedules that you believe may be necessary to clarify your proposal. The proposal should be bid for specified manufacturers or suitable equivalents. The proposal must include:

- Equipment specifications, warranty information, preventative maintenance and equipment servicing information.
- Staff training on equipment use and care.
- Include delivery of materials and installation or set up.
- Completion of bid form.
- Completion of the price schedule.

B. Multiple/Alternative Proposals

A proposer may not submit alternative and/or equivalent proposals.

C. Public Information

All submitted proposals and information included therein or attached thereto shall become public record at the close of the submission period (RFP opening date).

D. Responses to Proposer Questions

Any questions regarding this proposal should be directed to Jackie Lancina, CTE Director, by emailing Jacqueline.Lancina@mybedford.us. The proposer's questions and the responses will become public record to all interested parties prior to the submission date. BPS will make every attempt to respond promptly. **The deadline for submission of written questions is Monday, January 29th, 2024.** All questions and responses will become public record.

E. Right to Reject Proposals, Waive Informalities and Awards Agreements

BPS reserves the right to reject any and all proposals, to waive any non-material irregularities or informalities in any proposals, and to accept or reject any item or combination of items.

F. Execution of Agreement

If a vendor does not execute an agreement within (14) days after being notified of selection, BPS may give notice to the vendor of BPS' intent to select the next most qualified vendor or call for new proposals, whichever BPS deems most appropriate. A draft copy of an agreement shall be submitted with the proposal.

2.4 Selection Criteria

The following criteria will be used to evaluate proposals and to recommend the award.

- Quality of the machine
- Cost of the machine
- Compatibility of the machine with other equipment in the district

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Bid Form

Vendor Name: _____

Vendor FEIN: _____

Vendor Address: _____

Vendor Phone: _____

Principal Officer's Signature: _____

Printed Name of Signer: _____

Title of Signer: _____

Date: _____

Price Schedule

Vendor Name: _____

Equipment	Specifications
Total Price	