# BEDFORD PUBLIC SCHOOLS <br> 2023 MILEAGE REIMBURSEMENT REQUEST <br> Record only travel in your own vehicle <br> Use In-District Mileage Chart for in-district travel <br> Attach mapped documentation for travel outside of district SUBMIT MONTHLY OR QUARTERLY 

CURRENT

Print Employee Name: $\qquad$
Miles
Date
Destination
Purpose
Traveled

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TOTAL MILES DRIVEN
CURRENT IRS MILEAGE REIMBURSEMENT RATE \$0.655
TOTAL MILEAGE REIMBURSEMENT REQUEST $\$ 0.00$

I certify that the above is an accurate report of miles traveled in my personal vehicle:

Employee Signature: $\qquad$

$\qquad$ Date: $\qquad$

